

Enter Information, Print, Mail or Fax this form to:

**LYMAN ASSOCIATES INC.**

25810 160th Ave SE, Kent, WA 98042  
 Tel: 253-639-3350 Fax: 253-639-8661

Date: \_\_\_\_\_

**ORDER FORM**

Ordered By: \_\_\_\_\_

Ship to (if different): \_\_\_\_\_

Name \_\_\_\_\_  
 Attn: \_\_\_\_\_  
 Address \_\_\_\_\_  
 \_\_\_\_\_  
 Phone \_\_\_\_\_  
 Fax: \_\_\_\_\_  
 Email: \_\_\_\_\_  
 PO # \_\_\_\_\_

Name \_\_\_\_\_  
 Attn: \_\_\_\_\_  
 Address \_\_\_\_\_  
 \_\_\_\_\_  
 Re: PO # \_\_\_\_\_  
 Tel: \_\_\_\_\_

Item Description	Color	Wgt	Enter Quantity	Per	Price	Ext
9000 BK Pencil Drawer, min of 10 drawers	Black	6 lbs	_____	ea	38.00	-
9011 BK Keyboard Tray, minimum of 5	Black	8 lbs	_____	ea	59.00	-
9041 BK Articulating Keyboard Tray with Slide, Minimum of 2	Black	17 lbs	_____	ea	149.00	-
9099 BK Articulating Keyboard w/ ball bearing slide, minimum of 2	Black	18 lbs	_____	ea	197.00	-
24"x29" Countertop Supports (pack of 2 left, 2 right)	_____	38 lbs	_____	pkg	172.80	-
24"x24" Countertop Supports (pack of 3 left, 3 right)	_____	48 lbs	_____	pkg	213.00	-
18"x24" Countertop Supports (pack of 3 left, 3 right)	_____	31 lbs	_____	pkg	167.70	-
15"x21" Countertop Supports (pack of 3 left, 3 right)	_____	27 lbs	_____	pkg	129.60	-
12"x18" Countertop Supports (pack of 3 left, 3 right)	_____	18 lbs	_____	pkg	133.50	-
8"x12" Countertop Supports (pack of 5 left, 5 right)	_____	21 lbs	_____	pkg	152.50	-

Note: Add UPS shipping at \$1.25 per pound for items 1 through 4.  
 UPS on Countertop Supports at \$1.00 per pound. Contact us for shipping estimates on larger orders.

Bill to Credit Card:

Date: \_\_\_\_\_  
 Visa / Mastercard: \_\_\_\_\_  
 Card Number: \_\_\_\_\_  
 Expiration Date: \_\_\_\_\_  
 Name on Card: \_\_\_\_\_  
 Signature: \_\_\_\_\_

Subtotal	_____	-
UPS	_____	_____
Items 1-4	0	1.25 -
Items 5-8	0	1.00 -
Sales Tax **	_____	_____
<b>Grand Total</b>	<b>\$</b>	<b>-</b>

\* Note: Shipping only to 48 contiguous states. Others will be billed at actual cost

\*\* Note: Washington State Residents please add 8.8% sales tax

Please do not email credit card information! Send this form via MAIL or FAX!

**Terms & Conditions**

Terms: Cash, check or Visa / Mastercard with order. Prices are FOB origin. Trays ship from WA, Supports from PA. Any visible freight damage must be identified on freight companies bill of lading. Concealed damage must be reported within 5 days. No returns will be accepted without prior consent.